



## Team Member Position Description Worship Pastor

Scottsdale Bible Church (SBC) is committed to excellence and good stewardship; therefore, it is vital that every Team Member at SBC helps support and advance our vision, mission, and values.

### Our Vision

To create a community of Christ-followers marked by unwavering faith and unconditional love.

### Our Mission

To WIN people to faith in Jesus Christ; BUILD them up in their faith; then SEND them out to be “winners and builders” in their spheres of influence.

### Our Value Propositions

Transformational Bible teaching, engaging worship, authentic community, and service-based outreach – each supported by GRACE – and distinct to Scottsdale Bible Church and define who we are!

Title: Worship Pastor	Effective Date: 2/2020
Ministry (Dept): Worship Arts	Executive Leadership Team: Brandt
Team Leader: Associate Pastor, Worship Arts	Campus: Cactus, Fountain Hills, North Ridge or Shea
FLSA Status: Exempt	Schedule: 40+ hours
Grade: 10	Position Code: P-WRSHP

### Summary Description:

With dependence on Jesus Christ (John 15:5), all Team Members are expected to:

- Be a fully committed follower of Christ
- Live in accordance with the SBC Statement of Faith and Statement on Marriage and Sexuality
- Engage in ministry prayer and prayer with one another
- Serve together as “One Team”
- Attend Soul Care, Staff Lunch and other SBC training and team building

As the Worship Pastor, you are a vital part of the Team, responsible for carrying on the Vision, Mission and Values of SBC. In this role, you will report to Associate Pastor, Worship Arts and are responsible to help the congregations of SBC worship God with all their heart, mind, soul, and body, working alongside our worship and campus pastors to help maintain a consistent experience inside the various venues.

### Your Essential Responsibilities:

In this position, you will:

Weekly Worship:

- Play a role in general functions and events on campus and align with the main campus worship team to create an environment where Scottsdale Bible Church's vision is effectively carried out
- Provide primary worship leadership for weekly worship gatherings
- Work alongside Campus Pastor to execute services effectively
- Act as program director for services to ensure excellence in programming
- Create service flow for worship gathering (worship, message, creative expressions, baptisms, communion, etc.)
- Be responsible for integrating creative elements into worship services (art, design, media, video, etc.)
- Assemble multiple worship teams (bands, vocalists, etc.) by recruiting, auditioning, developing, and placing into areas of service
- Oversee day to day management of the directors of choral and instrumental music to integrate choir and orchestra into worship gatherings
- Select and arrange music to meet the needs of the congregation
- Collaborate with technical (AVL) systems and volunteer staff
- As a member of SBC's broader pastoral team, assist with the development of church-wide ministry goals and work with the senior leadership to ensure that SBC's vision is being carried out

#### Administration:

- Perform administrative duties related to leading worship (upload charts, print worship orders/ charts, build Ableton Sets, schedule volunteers, etc.)
- Create ProPresenter cue list for worship songs and work with technical staff/volunteers to integrate other media (announcement slides, videos, message slides, etc.)
- Communicate with volunteer staff to encourage their involvement, provide details that enhance their understanding of their responsibilities, and clearly outline their schedules

#### General Worship & Arts:

- Participate in and provide worship leadership for all-church events (Easter, Christmas, "Night of Worship", etc.)
- Occasionally lead worship for other ministries and events (e.g. Hearty Souls, retreats, Men's Ministry, etc.)
- Participate in and provide leadership assistance for Summer Arts Camp
- Participate in all necessary worship team meetings (service planning and review, ongoing training, etc.)

#### Shepherding:

- Be committed to leading worship team volunteers toward spiritual health and integrity
- Pray for and maintain regular communication with worship/arts volunteers (e-mail, personal contact, phone calls, etc.)
- Partner with Campus Pastor as a pastoral resource for any needs represented within the congregation
- Continue to pursue personal holiness and study of Scripture to minister more effectively

#### Other Responsibilities (Non-Essential):

- Related duties or special projects as assigned

#### Skills you need to succeed:

##### Knowledge of:

- Microsoft Office (Excel, Outlook, Word)
- Video editing software and ProPresenter
- Technical systems

##### Demonstrated competency in:

- Relational skills, such as high value of people, aspires to serve others, foster a healthy and amiable spiritual environment, approachable and accessible, work collaboratively with others and in team environments, appreciation for own and other's giftedness; possess a healthy sense of humor
- Strong interpersonal, written, and verbal communication skills
- Successfully managing others and being accountable for the work results of others
- Being a worship leader and musician in a contemporary environment, while having the ability to lean in other stylistic directions

**Ability to:**

- Discern needs and respond appropriately
- Maintain a high degree of professionalism and accuracy
- Shift focus quickly from one project to another and multi-task
- Handle confidential information
- Be a change agent
- Be flexible
- Work in a multi-faceted environment with little supervision
- Forecast as well as attend to weekly details
- Lead from an authentic and relational approach

**Personal Qualifications:**

- Lives a life that is consistent with SBC's employee values (Spiritual Maturity, Servant Leadership, Service Empowerment, Team Player and Stewardship Focused)
- Heart-driven passion for the family and spiritually healthy relationships/marriage
- Integrity of work habits and results
- Personable in working with staff and volunteers
- Desire for individual & professional growth
- Positive can-do attitude; takes initiative
- Consistently strives for excellence
- Team Player
- Aspires to serve others with a servant's heart

**Education and/or experience:**

- A level of education (or working toward) and experience commensurate with the position: Master of Arts or Master of Divinity or equivalent; more than 5 years of demonstrated ministry leadership experience
- 3+ years of experience in similar role
- Supervisory experience preferred

**Work Environment:**

The work environment characteristics described herein are representative of those you could encounter while performing the essential functions of your role at SBC. If you have a disability, reasonable accommodations may be made to enable you to perform the essential functions. In this position, you do not qualify for a telecommuting arrangement.

**Physical Demands and Working Conditions**

Indicate how often with the following:

C = Constantly (At least Daily) F = Frequently (At least Weekly) O = Occasionally (At least Monthly) R = Rarely (Annually)

<u>Physical Demands:</u>		<u>Vision/Sight/Hearing:</u>		<u>Physical Strength:</u>	
Standing	C	Vision-Far Acuity	F	Sedentary Work	C
Walking	C	Vision-Near Acuity	F	Light Work	R
Sitting	F	Vision-Depth Perception	F	Medium Work	R
Lifting	O	Vision-Peripheral	F	Heavy Work	R
Carrying	O	Color Vision	O	Very Heavy Work	R
Pushing	O	Listening/Hearing	C	Amount / pounds lifted	20
Pulling	O				
Climbing	R	<u>Environmental Conditions:</u>			
Balancing	R	Extreme Cold	R		
Stooping	R	Extreme Heat	R		
Kneeling	R	Temp Changes	R		
Reaching	R	Humid	R		
Handling	R	Noise	C		
Feeling	R	Vibration	R		
Talking	C				
Rep. Motion	O	<u>Travel Requirements:</u>			
Eye / Hand / Foot Coordination	C	Local day trips	O		
		Overnight	O		

**Team Member Acknowledgement:**

I have received, read, and understood the above position description, and I agree to comply with this document.

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Signature

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Date

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**Printed Name**